

EARL HAIG SCHOOL COUNCIL MINUTES – DRAFT (As at Nov 4th, 2016)

Wednesday October 19th, 2016

ATTENDEES

EXECUTIVE COMMITTEE			MEMBERS AT LARGE	
Name	Role	In Attendance	Name	In Attendance
Andrea Szego	Chair	Y*	Tracey Pirso	Y
Hilary Gray	Past Chair	Y*	Laara Sidiq	N
Stephanie Little	Co-Treasurer	Y	Andria Keen	Y
Amanda Santos Bell	Co-Treasurer	?	Lori Zuppinger	Y
Brooke Charlebois	Co-Secretary	N	Carmina Scott	Y
Tamara Bassilios	Co-Secretary & e-Communications Lead	Y*	Nicole Lambe	Y
Shannon Butcher	e-Communications	Y*	Stephanie Kirby	?
Roxane Tracey	e-Communications	N	Samantha Robinson	?
Michelle Loney	e-Communications	N	Sherry Lin	?
Tamara Carrion	Ward 16 Council Co-Representative	Y	Alice Brummell	Y
Tara Viirland	Ward 16 Council Co-Representative	Y		

* Approved minutes

PRINCIPAL Andrew McLachlan

OTHER ATTENDEES Sharon Storr, Sarah Gale, Pilar Hernandez, Kevin Holm, Stuart Fraser, Christie Perrella, Matthew Biswas, Jo Anne Gould, Keith Gould

AGENDA ITEMS

1. **Welcoming remarks – Andrea Szego**
2. **Acceptance of the Agenda** - Agenda accepted by Lori Zuppinger & Andria Keen
3. **Acceptance of the Minutes from the Sept 2016 meeting** - Minutes accepted (with corrections) by Alice Brummell & Hilary Gray
4. **Action Items from last meeting**

Spirit Wear - Stephanie Little

- Initiative of the Student Leadership Team.
- Program showing success and have now sold out of a total of 100 hats and toques.
- Re-order is ready for pickup.

Scientists in the school - Stephanie Little

- Popular one-day event benefitting majority of student population.
- Council approved payment of initial deposit last meeting.
- Request to approve full cost of \$4500.
- Andrea Keen moved to approve, seconded by Nicole Lamb.
- **DECISION** – Request for funding approved.

Playground Revitalization - Carmina Scott

- TDSB/Evergreen site visit needed - application form provided to Principal McLachlan for completion.
- Project needs to address many needs and interests – need to include more stakeholders in the process to ensure all views represented (parents, students, teachers including Phys. Ed).
- Discussion around how best to use the outdoor space – need to maintain a big open area (structures to be installed around perimeter), circuit style apparatus?
- **ACTION ITEM** – Principal McLachlan to complete application form for site visit.
- **ACTION ITEM** - Strike up a sub-committee once site visit scheduled.

Classroom Stipend – Andrea Szego

- Healthy debate last meeting around a proposal to provide all classrooms + gym, library, music, and lunch rooms with a one time \$200 stipend.
- Stipend to cover costs of teachers choosing (within TDSB rules) at a total cost of \$5,200 = 26 rooms x \$200
- Discussion around teachers need for classroom supplies - school level budget committee in midst of reviewing classroom budgets.
- School council does not have sufficient funds at this time to support the stipend as originally proposed as fundraising activities have not yet begun.
- Suggestion to start with a \$100 stipend till year-end (total cost of \$2,600). Teachers to be provided funds and must later submit receipts for items purchased (Mr. McLachlan has drafted a form).
- Sarah Gale moved to approve, seconded by Carmina Scott.
- **DECISION** – Request for funding of a \$100 stipend/class (total cost of \$2,600) approved.

Snack Lunch program – Andrea Szego

- Program coordinator Silvia in desperate need of volunteers for serving during lunch hour.
- Sign-up via the school council blog or on Facebook (Diego is the volunteer coordinator and will be in touch with interested parties).
- **IDEA** – Announce at movie night & maybe put posters in school

5. Treasurer’s Report – Stephanie Little

- Stephanie provides updates on financials monthly.
- TDSB rules require us to ensure all funds raised are spent within a 2-year period (unless they’re designated for a capital project).
- Classroom essentials are funded by the Board and cannot be funded by Parent Council. Items not funded by the Board that enrich the students learning can be funded by the parents.
- Council generally funds initiatives that will benefit the majority of the school population.
- Biggest annual spend is the Scientists in the School. Also fund the Grade 8 Graduation and babysitting services during School Council Meetings.

6. Council 2016-17 Goals/Program of fundraising events

- Within last 12 months Council raised \$19k.
- We have a robust program of fundraising but could benefit from reaching out to the community for support as we are always picking our own pockets (local businesses, real estate agents etc).
- **IDEA** - Plan a version of the parent only Hulabaloo event in Feb (held in Nov last year and too busy of a time with the lead up to the holidays).

Pumpkin Patch – Hillary Gray

- Event scheduled for next Wed Oct 26th.
- Farmer Greg arrives at 6am.
- Bakers and general help needed – especially during the busy period between 8-9am.
- Pumpkins purchased for \$3.75 and sold for \$6.
- **ACTION ITEM** – Add a “Donation” jar to the table to collect cash (should do at all events).
- **ACTION ITEM** – Update online volunteer form to include pumpkin patch.

Movie Night – Andria Keen

- Need volunteers to help with ticket sales (be there by 6pm).
- **ACTION ITEM** – Add to the online signup form.
- **ACTION ITEM** - Do a dry run the day before the event. Andria to connect with Principal McLachlan to organize.
- **IDEA** - Suggestion to Auction off VIP seating to the Christmas Concert.

Teacher Appreciation

- Luncheon normally held in June but it is a busy time of year. Suggestion to host it in January as well as a smaller event on Teacher Appreciation day (Tues May 2nd).
- **DECISION** - Host a luncheon on Friday Jan 13th as well as a coffee/treats on Tues May 2nd.

Book/Art supply/Game Drive

- **DECISION** - Host a book/art supply/game drive the week of November 14th -18th to coincide with Parent Teacher Interviews (Nov 18th)
- Boxes to be put in front of the main office.
- Christie & Principal McLachlan to coordinate.

FundScrip

- Suggestion to explore FundScrip – Canada wide fundraising online gift card program.
- Supporters buy gift cards online from one of 250+ retailers and purchases generate earnings.
- Gift cards a popular item during the holidays – a new way to generate funds for purchases school community may already be making.
- **ACTION ITEM** – Tamara Bassilios to provide additional info to Andrea Szego & Principal McLachlan for final approval.

7. Ward 16 Council Representative Report – Tamara Carrion

- There is an initiative to have schools across the board sharing calendars of events so as to encourage communication.

8. Principals Remarks and Q&A

- **New Grade 4 Teacher** - Andrea Kavanagh. Onboarding well and getting lots of support from Principal and staff.
- **Vice Principal** – VP on leave now being covered by Lou Elieff (retired principal of Gledhill).
- **Learning Coach** – Now have a learning coach resource working with our school.
- **Solar Panels** – Installation almost complete. Not yet producing electricity but getting close.
- **Painting** – Stairwells to be re-painted and murals updated.
- **Flooding** – Incident today with flooding from 2nd floor caught early with minimal damage done.
- **Break the silence** – Child abuse prevention event attended by some students from our school.
- **Parent reaching out grant** – Earl Haig granted \$1,000 of funding. **ACTION ITEM** – Hillary Gray & Christie Perrella to lead with input from parents.
- **Robotics program** – Stephanie Riesler will be running as a club-based program and expects it to begin by end of October (teachers have gone to training).

9. Misc.

- **Christmas Concert** – December 21st this year. Principal McLachlan to confirm grades that will be participating.
- **November Council Meeting** – **DECISION** - Re-scheduled from Nov 22nd to Nov 15th
- **May Council Meeting** – **DECISION** - Re-scheduled from May 23rd to May 16th
- **Volunteer Criminal Background checks** – **ACTION ITEM** – Principal McLachlan to confirm when these are needed.

10. **Motion to Adjourn** - Andria Keen moved to adjourn, seconded by Tamara Carrion.

NEXT MEETING DATES

- Tues Nov. 15
- Wed Jan. 18, 2017
- Tues Feb. 21
- Wed April 19
- Tues May 16
- Wed June 21

Minutes prepared by Tamara Bassilios

Connect with us online at:



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